

FY 2007 Budget Presentation

Town of Natick Fiscal Year 2002 thru 2006
Departmental Executive Summary of Finances

Departmental Budget and Personnel Requirements Expended by Fiscal Year					
Category	2002	2003	2004	2005	Thru December 2006
Staffing					
Full-Time Employees					
Part-Time Employees	9	9	9	7	9
Seasonal Employees					
Operating Budget					
Personal Services	\$133,902.48	\$139,821.72	\$130,555.57	\$123,343.46	\$61,637.59
Purchase of Services	\$30,597.52	\$27,471.61	\$25,809.83	\$29,849.88	\$10,232.20
Technical & Professional Svcs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Chgs & Expenditures	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$0.00
Total Operating Budget	\$174,300.00	\$177,093.33	\$166,165.40	\$162,993.34	\$71,869.79
Encumbered Operating Expenses				\$26.92	\$231.13
Capital Investments Expended	\$0.00	\$0.00	\$56,000.00	\$24,000.00	

Quarterly Expenditure Pattern Fiscal Year 2001 thru 2006 - Operating Budget					
Percent Expended by Fiscal Year	2002	2003	2004	2005	2006
Personal Services					
Quarter 1 ending Sept 30	25.15%	20.15%	23.71%	18.26%	19.58%
Quarter 2 ending Dec 31	29.29%	24.38%	21.75%	23.05%	21.20%
Quarter 3 ending March 31	24.04%	20.48%	17.28%	20.70%	
Quarter 4 ending June 30	22.35%	30.00%	22.37%	25.39%	
Encumbrances for Year	0.00%	0.00%	0.00%	0.00%	
Closed to Fund Balance	0.00%	4.99%	14.89%	12.60%	
Total Pers Svcs	100.83%	100.00%	100.00%	100.00%	40.78%

All Non-Personal Services					
Quarter 1 ending Sept 30	41.22%	16.39%	17.46%	12.09%	8.38%
Quarter 2 ending Dec 31	27.23%	18.38%	26.03%	24.51%	14.56%
Quarter 3 ending March 31	24.86%	18.50%	44.72%	12.73%	
Quarter 4 ending June 30	4.03%	46.12%	6.75%	41.61%	
Encumbrances for Year	0.00%	0.00%	0.00%	0.06%	
Closed to Fund Balance	0.00%	0.61%	5.04%	9.00%	
Total Non Pers Svcs	97.34%	100.00%	100.00%	100.00%	22.94%

Capital Investments Expended					
Quarter 1 ending Sept 30	0.00%	0.00%	0.00%	0.00%	
Quarter 2 ending Dec 31	0.00%	0.00%	0.00%	0.00%	
Quarter 3 ending March 31	0.00%	0.00%	96.55%	100.00%	
Quarter 4 ending June 30	0.00%	0.00%	0.00%	0.00%	
Encumbrances for Year	0.00%	0.00%	0.00%	0.00%	
Closed to Fund Balance	100.00%	0.00%	3.45%	0.00%	
Total Capital	100.00%	0.00%	100.00%	100.00%	0.00%

Encumbrances include Current Year and Carryforward amounts from Previous Fiscal Years
Please NOTE some Encumbrances are MULTI-YEAR.

Department: Neighborhood Bus
Fiscal Year 2007

LINE ITEM EXPLANATION

Salaries Supervisory – The Bus operations supervisor is proposed to receive the raise that is consistently afforded to other Town staff.

Staff (Bus Drivers) – The funding for this line item reflects the incremental raise afforded to Town employees for bus drivers.

Operational Staff (Van Drivers) – Neighborhood Bus Service Van Drivers are proposed to receive the incremental raise consistent with other town employees.

Salaries Overtime DPW – The buses are aging and as mechanical equipment ages maintenance costs escalate. The \$3,000 amount represents the ability to maintain the aging fleet while maintaining the essential service for Natick residents.

Personal Services – The combined figure represents modest wage increases for Neighborhood Bus Service employees consistent with anticipated Town employee compensation increases. Additionally, the figure addresses the realistic increasing need to repair the fleet as it continues to age and still provide services to Town residents.

Vehicle Repairs & Maintenance – Consistent with the language found in line item 46. above, the Neighborhood Bus vehicles are aging (2001 model year vehicles primarily) and require many repairs. The \$15,000 line item is to provide for parts and equipment that must be replaced on the buses.

Neighborhood Bus Gas – An increase in the line item for gasoline up from \$15,000 to \$23,000 is to cover the major increase in the cost of fuel that has occurred over the last six months and appears to be continuing. DPW staff were consulted in the preparation of this increase to adequately cover gas prices over the fiscal year.

Telephone – Limited phone use is required by the bus system operation but \$100 is desired to address this need as required.

Copy / Mail Center Fees – Operating the Neighborhood Bus requires tickets, mailings and other assorted copying and mailings. The requested \$600 is down from the 2006 number of \$800 for this item.

Bus Radios/Phones – Bus Operators and their Supervisor use cell phones to communicate throughout the day instead of the ordinary phone system. The requested \$2,300 is level funded from the 2006 budget.

Marketing / Advertising – A limited number is requested for marketing and advertising. The funds are to be used for marketing fliers, advertisements and job advertisements in the event vacancies occur.

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Liability Insurance – The liability insurance for the bus system is level funded from the last six years.

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Neighborhood Bus Transportation

	No of Staff	Tn Adm Recommended	Dept Requests	2006 Expended 12/31/05	2006 Appropriated	2005 Actual	2004 Actual	2003 Actual	2002 Actual
Salaries Supervisory	0.5	16,509.48	16,509.48	7,892.55	17,967.38	15,782.08	12,112.24	0.00	13,658.00
Operational Staff (Bus Drivers)	6.0	112,800.00	112,800.00	44,015.28	112,807.45	92,723.50	118,443.33	139,821.72	120,244.48
Operational Staff (Van Drivers)	1.0	17,000.00	17,000.00	8,137.21	19,365.21	13,379.65	0.00	0.00	0.00
Salaries Overtime DPW		3,000.00	3,000.00	1,592.55	1,000.00	1,458.23	0.00	0.00	0.00
PERSONAL SERVICES	7.5	149,309.48	149,309.48	61,637.59	151,140.04	123,343.46	130,555.57	139,821.72	133,902.48
Vehicle Repairs & Maint		15,000.00	15,000.00	2,546.87	15,000.00	10,735.34	12,175.29	10,491.83	14,069.38
Gasoline		23,000.00	23,000.00	6,770.77	15,000.00	15,590.91	9,252.61	12,688.51	10,877.91
Telephone		100.00	100.00	29.98	100.00	802.85	0.00	0.00	0.00
Copy/Mail Center Fees		800.00	800.00	291.31	800.00	561.84	655.13	429.18	923.32
Phone Communication		1,600.00	2,300.00	459.37	2,300.00	1,687.53	0.00	0.00	0.00
Marketing/Advertising		1,000.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00	0.00
Other Services Misc.		600.00	600.00	133.90	600.00	471.41	3,726.80	3,862.09	4,726.91
PURCHASE OF SERVICES		42,100.00	42,800.00	10,232.20	34,800.00	29,849.88	25,809.83	27,471.61	30,597.52
Liability Insurance		10,500.00	9,800.00	0.00	9,800.00	9,800.00	9,800.00	9,800.00	9,800.00
OTHER CHARGES/EXPENDITURES		10,500.00	9,800.00	0.00	9,800.00	9,800.00	9,800.00	9,800.00	9,800.00
BUDGET TOTAL		201,909.48	201,909.48	71,869.79	195,740.04	162,993.34	166,165.40	177,093.33	174,300.00

TOWN OF NATICK
EMPLOYEE JOB/PAY Fiscal Year 2007

Emp #	Employee Name	Actual FY'05 Overtime	Actual FY'05 Regular Earnings	Budgetary FY'06 Scheduled Earnings	Pay Type	Level- Step	Wks	Rate	Hours	Amount	Funding (52.0 Wks) FY2007	Total Appropriation	Additional Compensation			Total Add'l Comp				
													Longevity	Education	Other					
<u>Neighborhood Bus:</u>																				
<u>Supervisory</u>																				
	Vacancy Replacement Bus Coordinator			\$17,904.06	BASE	H7-5		16.7100	988.0	\$16,509.48										
											<u>16,509.48</u>	\$16,509.48								
<u>Operational Staff</u>																				
440	JOHN DOHERTY		\$5,982.00	\$13,579.20	HRLY	H9-Max		14.1500	440.0		\$6,226.00									
3350	RONALD ELLIS		\$11,854.20	\$13,243.26	HRLY	H9-Max		14.1500	859.0		\$12,154.85									
42319	OSCAR OTERO	\$4,107.00	\$24,956.30	\$7,245.78	HRLY	H9-Max		14.1500	1827.0		\$25,852.05									
41452	JOHN PACHECO	\$144.90	\$16,484.10	\$23,583.25	BASE	H9-Max		14.1500	1195.0		\$16,909.25									
41555	ROBERT RAISCH	\$41.40	\$21,731.55	\$25,475.15	BASE	H9-Max		14.1500	1575.0		\$22,286.25									
3321	LAWRENCE RUDOLPH	\$41.40	\$19,313.10	\$22,388.00	HRLY	H9-Max		14.1500	1400.0		<u>\$19,810.00</u>									
												<u>\$103,238.40</u>								
			<u>\$19,313.10</u>	<u>\$123,418.69</u>												<u>\$119,747.88</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>